

# **CARBON COUNTY PLANNING DEPARTMENT**

## **REQUEST TO CHANGE THE OFFICIAL ZONE MAP**

Dave Levanger, Director of Planning  
435-636-3261

Gayla Williams, Zoning Administrator  
435-636-3710

**Information on all the zoning codes can be found in Section 4 of the Carbon County Development Code online at [carboncountyutah.com](http://carboncountyutah.com). Find DEPARTMENTS, then PLANNING & BUILDING, then DEVELOPMENT CODE. Please familiarize yourself with ALL applicable sections of the Code.**

## INSTRUCTIONS

A meeting with County staff can determine if your proposed project meets zoning requirements for the area. If not and you decide to petition for a zone district change, please use the following procedure:

1. Determine the zone which is most compatible with your proposed project.
2. Complete the attached request to include the reasons for your request. The Planning Commission will only consider requests when accompanied by a full description of the project, a concept plan, and expected impacts to the area or neighborhood.
3. Include a complete legal description of the property to be re-zoned.
4. Pay a fee to the County of \$100.00. (Per resolution No. 2000-1, Fees.)
5. The Deadline for submission of the above application and fees is two weeks prior to the first Tuesday of each month, when the Planning Commission meets.
6. After consideration at a regular meeting, the Planning Commission will make a recommendation to the County commission, who makes the final determination. In some cases the Planning Commission makes a recommendation against the zone change. You still have a right to go to a public hearing before the County Commission for a final determination.
7. After the Planning Commission meeting, a date will be set for the public hearing and you will be charged for an advertisement placed in the Sun Advocate newspaper announcing this meeting.
8. Prior to the public hearing, staff will assist you in notifying all adjacent land owners of the hearing by certified mail. Documentation of the notification must be in your file.

CARBON COUNTY, UTAH  
PETITION FOR AMENDMENT OF THE ZONING MAP

Date \_\_\_\_\_

I (WE) DO HEREBY PETITION CARBON COUNTY, UTAH TO AMEND THE ZONE MAP BY  
REZONING THE FOLLOWING DESCRIBED PROPERTY FROM THE EXISTING \_\_\_\_\_  
ZONE TO THE \_\_\_\_\_ ZONE:

(LEGAL DESCRIPTION)

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MY REASON FOR REQUESTING THE REZONING IS:

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THE OWNER(S) OF THE ABOVE DESCRIBED LAND(S) IS (ARE):

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\_\_\_\_\_  
PETITIONER

\_\_\_\_\_  
DATE

ACCEPTED BY THE ZONING ADMINISTRATOR OR DEPUTY THIS \_\_\_\_\_ DAY OF  
\_\_\_\_\_, 20\_\_\_\_.

FEE: \$ \_\_\_\_\_

\_\_\_\_\_  
ZONING ADMINISTRATOR OR DEPUTY

\_\_\_\_\_  
DATE

STATE OF UTAH                    )  
  :SS.  
COUNTY OF CARBON            )

AFFIDAVIT OF NOTIFICATIONS MAILED REGARDING  
PUBLIC HEARING ON PROPOSED CHANGE TO  
CARBON COUNTY ZONING MAP

\_\_\_\_\_ being first duly sworn upon his oath, deposes and  
states:

1. I have petitioned Carbon County, Utah to change the Official Zone Map from \_\_\_\_\_  
to \_\_\_\_\_.
2. The Carbon County Commission has scheduled a Public Hearing for \_\_\_\_\_  
at \_\_\_\_\_ PM to discuss and possibly approve this request, and during that meeting the  
public will have an opportunity to comment on same.
3. Attached hereto as Exhibit "A" is a map showing the location of the proposed change to the  
zone map.
4. Attached hereto as Exhibit "B" is a listing of parties that received notice of this hearing  
from \_\_\_\_\_ by certified letters, which provides the date of the  
public hearing, its purposes and location.
5. The matter stated herein are true of my own knowledge, except to any matters stated herein  
upon information and belief, and, as to those matters, I believe them to be true.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
PETITIONER

Subscribed, sworn and acknowledged to and by \_\_\_\_\_ before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

## Exhibit "A"

Location map for change to zone map for:

Exhibit "B"

Listing of parties, and/or adjacent land owners that received notice of Public Hearing  
from \_\_\_\_\_.